

The Secretary of State presents his compliments to the Heads of International Organizations and refers to the application requirements when requesting G-4 visas.

Beginning July 1, 2014, the note submitted with any G-4 visa application outside the United States, and for any request for a change into such visa status in the United States, must include the following information:

- the international organization officer's or employee's name, date of birth, position and title, the international organization where the individual will be serving, the purpose of travel, a brief description of his or her duties, travel date, and the anticipated length of stay in the United States, and
- the names, relationships, and dates of birth of any dependents and other members of household who will be accompanying or joining the officer or employee.

A note meeting the foregoing requirements is generally not required for routine renewals of G-4 visas in the United States.

G-4 visas are issued to officers and employees of designated international organizations. Please be reminded that principals in G-4 status are only authorized

to work at a particular international organization, and not at any other entity. To be eligible for G-4 status, such individuals are expected to perform services for the international organization on an essentially full-time basis (at least 35 hours per week) and to reside in the metropolitan area of the international organization they serve.

Department of State,

Washington, June 11, 2014.

A handwritten signature in blue ink, consisting of a stylized 'S' or 'J' shape with a horizontal line extending to the right.